



# LEGAL BULLETIN

## NICOLAUS COPERNICUS UNIVERSITY IN TORUŃ

Year 2020; item 353

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### ORDER No. 215

of the Rector of the Nicolaus Copernicus University in Toruń

of 8 October 2020

#### **Rules of the call for experienced research staff and research and teaching staff outgoing to foreign centres under the "Excellence Initiative - Research University" programme**

Pursuant to art. 52.3 of resolution No. 37 of the Senate of the Nicolaus Copernicus University in Toruń of 16 April 2019 - Statutes of the Nicolaus Copernicus University in Toruń (Biuletyn Prawny UMK of 2019, item 120 as amended)

**i t i s o r d e r e d** as follows:

#### Article 1

1. The call is organised at the Nicolaus Copernicus University, hereinafter referred to as the "University", under the "Excellence Initiative – Research University" programme, hereinafter referred to as "IDUB".
2. The objective of the call is to enable experienced researchers employed at the University to gain international research experience through short-term visits to recognised foreign scientific institutions.

#### Article 2

1. The call is open to any person employed at the University as a professor or a university professor.
2. The call is also open to persons who are employed at the University as assistant professors (*pl. adiunkt*) or assistants (*pl. asystent*) provided they were awarded the doctoral degree more than three years prior to the submission of the application.

#### Article 3

1. The visits financed from the funds obtained under the call shall last from 2 to 4 weeks.
2. The budget of the visit shall include travel and subsistence costs calculated as fixed-rate amounts depending on the distance from Toruń or Bydgoszcz respectively to the place of destination and the duration of stay:

1) travel:

| Distance (km) in straight line between place of residence and destination | Amount per person |
|---------------------------------------------------------------------------|-------------------|
| below 500                                                                 | PLN 1 300         |
| 500 - 999                                                                 | PLN 2 600         |
| 1 000 – 2 999                                                             | PLN 3 900         |
| 3 000 – 5 999                                                             | PLN 5 200         |
| 6 000 – 9 000                                                             | PLN 6 500         |
| above 9 000                                                               | PLN 7 800         |

2) subsistence costs:

- PLN 857 per each day of stay in the OECD countries,
- PLN 643 per each day of stay in in countries outside the OECD;

3) due social security contributions (ZUS) and advances for income tax shall be deducted from the fixed-rate amounts paid out.

#### Article 4

1. The call shall be organised at least once a year until 2025 until the funds allocated for this purpose in the IDUB programme have been exhausted.
2. Applications for subsequent editions of the call, in accordance with the template attached as the annex to these Rules, must be sent via a dedicated online form within the deadline specified in the schedule of calls available on <https://www.umk.pl/idub/ogloszenia/>.
3. A submission in English must include the following information:
  - 1) curriculum vitae in which the applicant describes their scientific activities, awarded degrees and titles, fellowships and scientific scholarships, membership of scientific societies and organisations - maximum 3 pages;
  - 2) list of scientific projects which have been completed or are being implemented, including information on the source of funding, project budget, and the role of the Applicant in the project (principal investigator or contractor);
  - 3) list of 10 most important publications published in the last 5 years;
  - 4) copies (scans or electronic versions) of 3 of the publications referred to in art. 4.3.3, which the Applicant considers to be their most outstanding achievements;
  - 5) confirmation of the invitation (scan) from the entity which shall host the Applicant;
  - 6) proposal - description of activities that the Applicant plans to undertake during their visit (research, teaching: planned classes, seminars and lectures) with the indication of the entity which shall host the Applicant - maximum 3 pages.
4. By submitting the application, the Applicant accepts the Rules of the call.

#### Article 5

1. Applications shall be evaluated with regard to their formal and substantive aspects by call committees composed of experts from Scientific Councils for Fields of Science (RNDN) in three field groups:
  - 1) Arts, Humanities, and Social Sciences;
  - 2) Exact Sciences, Natural Sciences and Engineering;
  - 3) Life Sciences.
2. Applications that do not meet formal requirements shall not be submitted for further substantive assessment. Where justified, the Applicant may be requested to complete the application within 24 hours.
3. The substantive assessment on a scale of 0-100 points shall include:
  - 1) assessment of the scientific profile of the Applicant;
  - 2) assessment of the reputation of the scientific institution which shall host the Applicant;
  - 3) assessment of the proposal submitted by the Applicant, taking into account the impact that mobility

shall have on the professional and scientific development of the University unit in which they are employed.

4. Each RNDN shall indicate the laureates who received the best results in the call procedure. The list of the laureates shall be announced at <https://www.umk.pl/idub/wyniki-konkursow/> no later than the date specified in the schedule of the calls.
5. Decisions on the award of funding along with the proposal evaluation report shall be delivered by e-mail to the address from which the Applicant's submission to the call was sent.
6. The decision of the RNDN shall be subject to the motion for reconsideration of the proposal filed in writing within one week from the date of its delivery to [mobilnosci@umk.pl](mailto:mobilnosci@umk.pl). Only the breach of the rules of the call procedure may constitute the grounds for the said motion.
7. The decision of the RNDN following the motion for reconsideration shall be final.

#### Article 6

1. The visit must be completed within 12 months of the receipt of the funds for its implementation. Extending the deadline referred to in the first sentence shall result in the loss of the funds in proportion to the period of extension.
2. The RNDN shall settle the awarded funds following the completion of the visit on the basis of:
  - 1) the report on the implementation of the visit submitted by the Applicant (according to the template available on the website of the project);
  - 2) the assessment of the implementation of the visit provided by the entity hosting the Applicant.
3. Both documents shall be completed in English and submitted to the RNDN no later than 2 weeks following the completion of the visit. In the event of a negative assessment of the implementation of the visit, the RNDN may require the Applicant to return all or part of the funds referred to in art.3.2.

#### Article 7

1. In matters not regulated by these Rules, the provisions of order No. 30 of the NCU Rector of 9 March 2020 - Rules for internship mobility of employees and doctoral students of the Nicolaus Copernicus University in Toruń shall apply accordingly (Biuletyn Prawny UMK of 2020, item 78).
2. Queries regarding the project can be sent to the address: [mobilnosci@umk.pl](mailto:mobilnosci@umk.pl).

#### Article 8

The order becomes effective as of 8 October 2020.

**RECTOR**

**Prof. dr hab. Andrzej Sokala**