

**AGREEMENT**

to fund an internship abroad  
concluded on ..... between:

**Uniwersytetem Mikołaja Kopernika w Toruniu**, Gagarina 11, 87-100 Toruń,  
Taxpayer Identification Number: 879 017 72 91,  
National Business Registry Number: 000001324,  
hereinafter referred to the "University", represented by:

.....,

and

.....

(name and surname, address - town/city, street, house number, flat number)

hereinafter referred to the "Intern"

hereinafter referred to collectively as the "Parties".

§ 1

The subject of the Agreement is to lay down the rules for financing an internship conducted by the Intern in .....

(name of the host entity)

§ 2

The provisions of the Act of 20 July 2018 - Law on Higher Education and Science shall apply to the regulations governing the granting, funding and accounting for the internship as well as the rights, obligations and cooperation of the Parties to the Agreement (Journal of Laws of 2018, item 1668, as amended).

§ 3

1. The place of the internship is: ..... hereinafter referred to as the "host entity".
2. The Parties agree on the date of commencement of the internship as ....., which is also the date of commencement of the stay in the foreign scientific centre.
3. The duration of the stay at the foreign research centre is ..... days.
4. The programme of the internship shall be determined by the Intern in agreement with the scientific supervisor at the University and the scientific supervisor in the host entity. The programme of the internship shall be attached as an annex to this Agreement.
5. Any changes to the date and programme of the internship shall be made upon written request and shall include the opinion of the Intern's immediate supervisor and the consent of the host entity.

§ 4

1. The University undertakes to grant funds in the amount of:
  - 1) PLN ..... (in words:.....) as a lump sum to cover the Intern's travel expenses to the host entity,
  - 2) PLN ..... (in words: .....) as a lump sum to cover subsistence and accommodation expenses during the internship.

2. The University shall transfer the funds referred to in § 4.1 to the Intern upon withholding of advance income tax payments to the bank account no. ....  
at the bank ..... no later than .....

#### § 5

1. The Intern shall take out at least basic sickness insurance for the duration of the internship including in particular insurance for medical expenses and transport to hospital, and covering the stay in the host entity, travel to its office and back to Poland.  
If an Intern is a national of a Member State of the European Union and is insured there, they shall be obliged to hold at least a European Health Insurance Card if the host entity is located in a Member State of the European Union or the European Free Trade Association.
2. The Intern shall submit to the University evidence of taking out the insurance referred to § 5.1 and § 5.2 no later than 7 days before the commencement of the internship in the host entity.

#### § 6

1. In order to account for the funds granted for the internship, the Intern shall submit a final report to the Chair of the IDUB Coordinating Team, including in particular an account of the internship in a foreign scientific centre and a confirmation made by an authorised person from the host entity acknowledging the Internship and its duration.
2. Failure to fulfil any of the conditions laid down in § 6.1 shall make the Agreement unperformed and shall result in the Intern's obligation to return to the University the total amount of the funds granted for the expenses specified in § 4.1 of the Agreement, including statutory interest for the delay calculated from the date of the transfer of the funds to the date of their return.
3. In the event that there is evidence that the Intern has discontinued their academic activities or that there has been significant breach in the performance of the Intern's obligations under the Agreement, this Agreement may be terminated without notice by the University with immediate effect.
4. In the event that the Agreement is terminated without notice, the Intern shall repay to the University the total funds granted for the expenses specified in § 4.1 of the Agreement within 7 days from the date of dissolution or termination of this Agreement, including statutory interest for delay calculated from the date of transfer of funds to the date of repayment.

#### § 7

1. The Intern undertakes to complete the Internship based on:
  - 1) internship programme;
  - 2) generally applicable law;
  - 3) principles of good practice in the relevant scientific field or discipline;
  - 4) internal regulations in place in the host entity;
  - 5) provisions of this Agreement.
2. The University shall not be held liable for any damage incurred by the Intern or any third party in connection with the internship.
3. The Intern authorises the University to transfer their personal data to the host entity for the purpose and to the extent necessary for the completion of the internship.

#### § 8

The University shall bear the costs of activities arising from the performance of the Agreement, including in particular the costs of administrative and financial processing of the payment of internship funds.

§ 9

1. The provisions of the Civil Code shall apply in matters not regulated by this Agreement.
2. Disputes arising in the performance of this Agreement shall be settled by a common court having jurisdiction over the University's seat.

§ 10

1. The Agreement is drawn up in three counterparts, one for the Intern and two for the University.
2. Any amendment to this Agreement may only be made in writing or otherwise shall be null and void.
3. The internship programme is attached as an annex to this Agreement.

.....  
(Intern)

.....  
(University)