



LEGAL BULLETIN

NICOLAUS COPERNICUS UNIVERSITY IN TORUŃ

Year 2020; item 114

ORDER No. 56

of the Rector of the Nicolaus Copernicus University in Toruń

of 6 April 2020

Rules of the call for mobility for doctoral students of the Nicolaus Copernicus University in Toruń from Emerging Fields

Pursuant to art. 52.3 of the NCU Statutes in Toruń of 16 April 2019 (Biuletyn Prawny UMK of 2019, item 120)

it is ordered as follows:

Article 1

The call for mobility for doctoral students of the Nicolaus Copernicus University in Toruń from Emerging Fields, hereinafter referred to as the "call", is organised under the "Excellence Initiative - Research University" programme (IDUB).

Article 2

1. The objective of the call is to enable doctoral students from Emerging Fields of the University to gain international research experience through the implementation of short-term visits to recognized scientific institutions abroad and participation in scientific conferences abroad.
2. The call shall be organised at least once per year until 2025 until the funds under the IDUB programme earmarked for this purpose have been exhausted.
3. The call shall be open to doctoral students of the University who are members of the team under Emerging Fields.
4. Under the call the funding may be obtained as follows:
 - a) a two- to four-week visit to a scientific institution abroad, hereinafter referred to as the "internship", or
 - b) participation in a scientific conference abroad, hereinafter referred to as the "conference".
5. A student may submit one application in one edition of the call for the funding of the internship and one application for the funding of the participation in a conference.
6. In the event of obtaining funding for the internship, a doctoral student shall receive a grant in the form of an internship agreement attached as annex no. 1 for the amount which shall be the sum of travel and subsistence costs calculated on the basis of the fixed-rate amounts specified in art. 2.8 and art. 2.9 and depending on the distance from the place of residence to the place of destination and the duration of stay. An advance payment for personal income tax shall be deducted from the grant amount.
7. Travel expenses shall be calculated in accordance with the table below:

Distance (km) in straight line from the place of residence to the place of destination	Amount
below 500	PLN 1 040
500 – 999	PLN 2 080
1000 – 2 999	PLN 3 120
3000 – 5 999	PLN 4 160
6000 – 9 000	PLN 5 200
above 9000	PLN 6 240

8. The fixed-rate amount to cover the costs of the stay shall be:
 - 1) from PLN 464 to PLN 510 per each day for the internship in an OECD country,
 - 2) from PLN 306 to PLN 336 per each day for the internship in a non-OECD country.
9. The costs of participation in a conference shall be settled on the basis of real expenses incurred in accordance with the procedures in force at the University up to the earmarked amount.

Article 3

1. Submissions to the call must be sent by e-mail to mobilnosci@umk.pl.
2. A complete submission in English should include:
 - 1) scientific CV;
 - 2) list of publications;
 - 3) invitation from the institution hosting the doctoral student (for persons applying for funding of the internship);
 - 4) scientific scheme of the internship (for persons applying for funding of the internship);
 - 5) description of the outcomes of the internships completed in previous editions of the call (for persons who have completed internships in previous editions of the call);
 - 6) information about the conference and the planned form of participation, e.g. a paper, exhibition, or poster (for persons applying for funding for participation in the conference);
 - 7) breakdown of planned expenditure (for persons applying for funding for participation in the conference);
 - 8) opinion of the supervisor (research advisor for participants of doctoral degree programmes who have not commenced a doctoral degree conferral procedure) on the relevance of the planned activity for the scientific development of the doctoral student and the research conducted under the doctoral dissertation prepared by the doctoral student.
3. Applications submitted under the call shall be assessed by call committee composed of experts representing Scientific Councils for Fields of Science in three field groups.
4. Applications that do not meet formal requirements shall not be subject to substantive assessment. The Applicant may be requested to complete the application within the time limit set by the call committee.
5. The substantive assessment of applications for funding of the internship (the application assessment report is attached as annex no. 2 to these Rules) shall take into account:
 - 1) scientific achievements of the doctoral student, however, for persons who have completed internships under previous editions of the call, the assessment of the scientific achievements should take into account the outcomes of those internships (from 0 to 25 points);
 - 2) substantive value of the activities planned under the internship (from 0 to 40 points);
 - 3) rank of the host institution (from 0 to 25 points);
 - 4) opinion of the supervisor (research advisor) (from 0 to 10 points).
6. The substantive assessment of applications for funding of the participation in the conference shall take into account:
 - 1) scientific achievements of the doctoral student (from 0 to 30 points);
 - 2) form of the planned participation (from 0 to 20 points);
 - 3) rank of the conference (from 0 to 20 points);
 - 4) relevance of the planned expenditure (between 0 and 20 points);
 - 5) opinion of the supervisor (research advisor) (from 0 to 10 points).
7. Call committees shall make ranking lists based on the results of the substantive assessment. The ranking lists shall be made in the following two categories under each Council for the Field of Science:

- 1) applications for funding of the internship,
- 2) applications for funding of the conference participation.
8. The Councils for Fields of Science shall make lists of laureates on the basis of ranking lists and recommendations made by call committees.
9. The lists of laureates of the call shall be announced at www.umk.pl/idub. In addition, each applicant shall be informed of the decision sent by e-mail to the address given in the application form and shall receive an assessment report for their application proposal.
10. The visit may not be carried out later than 12 months after the announcement of the decision of the call committee.

Article 4

1. The decision of the call committee may be appealed against in writing within 7 days from the date of the announcement of the results to the address: mobilnosci@umk.pl.
2. The assessment of the call committee upon appeal shall be final.

Article 5

1. A doctoral student who has completed the internship funded under the call is obliged to submit a report on the internship to the head of the relevant Emerging Field and the director of the relevant doctoral school or the head responsible for the doctoral programme within 2 months from the completion of the internship.
2. A doctoral student whose participation in the conference was funded under the call shall be obliged to settle the spent funds within the statutory period of 14 working days.

Article 6

The order becomes effective as of 6 April 2020.

RECTOR

Prof. dr hab. Andrzej Tretyn