



LEGAL BULLETIN

NICOLAUS COPERNICUS UNIVERSITY IN TORUŃ

Year 2020; item 183

ORDER No. 105

of the Rector of the Nicolaus Copernicus University in Toruń

of 20 May 2020

Rules of the call for proposals for e-learning courses "BELL: Best E-Learning Lecturer" implemented under the "Excellence Initiative – Research University" programme

Pursuant to art. 52.3 of the Statutes of the NCU in Toruń of 16 April 2019 (Biuletyn Prawny UMK of 2019, item 120)

it is ordered as follows:

Article 1

The call for proposals for e-learning courses "BELL: Best E-Learning Lecturer", hereinafter referred to as the "call", is organised by the Nicolaus Copernicus University in Toruń hereinafter referred to as the "University", under the "Excellence Initiative – Research University" programme (IDUB) in which the Nicolaus Copernicus University in Toruń was awarded the status of a Research University by the decision of the Minister of Science and Higher Education (MNiSW).

Article 2

1. The objective of the call is to develop an offer of courses conducted with the use of distance learning methods and techniques for the needs of distance learning education at the University in the form of an e-learning course, which shall fulfil the criteria for the use of distance learning techniques laid down in order No. 25 of the NCU Rector of 21 March 2016 on the principles of delegating and conducting classes with the use of distance learning methods and techniques at the Nicolaus Copernicus University in Toruń (Biuletyn Prawny UMK of 2016, item 87).
2. The call entails financing of projects involving the preparation of:
 - 1) e-learning courses delivered in Polish or English and provided in the fields assigned to disciplines related to priority research areas; the list of priority research areas is enclosed in Annex 1;
 - 2) e-learning courses in English which are offered to students of the University and universities forming part of the Young Universities for the Future of Europe (YUFE) network; the main subject of the course must be related to the YUFE priority areas listed in Annex 2.

Article 3

1. The subject of the call is the development of a complete e-learning course, including:
 - 1) course curriculum;

- 2) description of learning outcomes achieved as a result of participating in the course;
 - 3) information on the educational methods and techniques used in the implementation of the course;
 - 4) information on the methods of verifying the achievement of learning outcomes by the student or participant during the implementation of the course;
 - 5) detailed scenarios for distance learning classes, including information on the number of course hours and ECTS credits;
 - 6) e-materials for distance learning classes. Detailed project criteria are specified in Annex 3, which is also an application form.
2. The conditions for the implementation of the submitted projects must correspond to the formal criteria for a given type of class and be in compliance with the regulations in force at the University.
 3. Each application must be approved by the dean of the Applicant's Faculty in terms of the feasibility of providing the class under the Faculty's teaching offer in the winter or summer semester of the academic year 2020/2021.

Article 4

1. The call is aimed at individuals and teams. The call is open to teachers or doctoral students of the University. Where a team application is submitted, a project leader, who shall be an academic teacher employed by the University, must be named.
2. Call proposals may involve collaboration with representatives of the socio-economic environment, such as businesses, institutions and non-governmental organisations, but also collaboration with researchers from other Polish and foreign universities.
3. The implementation timeframe of the project may not exceed 6 months and shall be based on the submitted scenario that constitutes the subject of the call. The project implementation shall start 30 days after the signing of the contract at the latest.
4. Only complete applications containing all required information shall be considered for the call.
5. Submission of the application shall be deemed to constitute the acceptance of these Rules.
6. Call procedure:
 - 1) applications to the call in English or Polish in a PDF file (depending on the language of the planned classes) must be sent by 20 June 2020 directly to the IDUB Office in accordance with the form in Annex 3 to these Rules of Procedure (e-mail: elarning_idub@umk.pl);
 - 2) submitted applications shall be evaluated by the Call Committee chaired by the Vice-Rector for Education;
 - 3) for the purposes of substantive evaluation of the call application, a scale from 0 to 100 points shall be adopted according to the following criteria:
 - a) for classes referred to in art. 2.2.1:
 - quality of the proposed project and its relevance for the preparation for conducting research in priority areas at the University - 50 points,
 - diversity and adequacy of the proposed educational methods for content delivery - 30 points,
 - international collaboration and collaboration with representatives of the socio-economic environment during project implementation - 20 points,
 - b) for classes referred to in art. 2.2.2:
 - quality of the proposed project and its relation to YUFE priorities and areas - 50 points,

- diversity and adequacy of the educational methods applied to the proposed content - 30 points,
 - language level of the prepared materials - 20 points;
- 4) on the basis of the substantive evaluation, the Commission shall establish a ranking list and shall designate projects proposed for implementation. The list of projects selected for implementation shall be announced on <https://www.umk.pl/idub/wyniki-konkursow/> by 10 July 2020.
Applicants shall also receive the record of a substantive project evaluation by e-mail;
- 5) the decision of the Commission shall be final.
- 7. Project implementation:
 - 1) laureates of the call shall receive substantive and technical support at the stage of preparing the classes;
 - 2) project implementation shall be evaluated by persons authorised by the organisers of the call to do so;
 - 3) laureates shall receive a prize of PLN 12 000 gross, in words: twelve thousand gross:
 - a) first prize instalment in the amount of PLN 4 000 gross, say: four thousand gross, shall be paid upon a positive evaluation of the compliance of the items referred to in art. 3.1.1-3.1.5 with the call application,
 - b) second prize instalment of PLN 8 000 gross, say: eight thousand gross, shall be paid upon the implementation of all e-materials included in the scenarios provided that they are awarded at least 80% of points in the following areas:
 - substantive level – 30 points,
 - methodological level – 30 points
 - technical level – 10 points,
 - legal aspects – 10 points,
 - library aspects – 10 points
 - aesthetic aspects - 10 points;
 - 4) for team applications, each prize instalment shall be divided according to the formula proposed by the project leader.

Article 5

1. The organizer has the right to amend the provisions of these Rules provided that this does not adversely affect the criteria for the participation in the project. Staff members and doctoral students of the University shall be informed of any amendments thereto.
2. Queries regarding the project can be sent to elearning_idub@umk.pl.

Article 6

The order becomes effective as of 20 May 2020.

R E C T O R

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