



# LEGAL BULLETIN

## NICOLAUS COPERNICUS UNIVERSITY IN TORUŃ

Year 2022; item 219

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### ORDER No. 125

of the Rector of the Nicolaus Copernicus University in Toruń

of 17 August 2022

#### **Regulations of the competition for the mobility of doctoral students at the Nicolaus Copernicus University in Toruń**

Pursuant to art. 52.3 of resolution No. 37 of the NCU Senate of 16 April 2019 – Statutes of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2019, item 120, as amended) in connection with the order No. 225 of the NCU Rector of 16 November 2021 - Regulations for the organization and management of the "Excellence Initiative - Research University" programme at the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2021, item 374) and order No. 197 of the NCU Rector of 30 September 2021 – Regulations of internship travel of employees and doctoral students of the Nicolaus Copernicus University (NCU Legal Bulletin of 2021, item 335)

**it is ordered** as follows:

#### Article 1

1. The competition for the mobility of doctoral students at the Nicolaus Copernicus University, hereinafter referred to as "the competition," is organized under the "Excellence Initiative –Research University" programme, in which the Nicolaus Copernicus University in Toruń, hereafter referred to as "the University," was awarded the status of a Research University by the decision of the Minister of Science and Higher Education.
2. The objective of the competition is to enable doctoral students at the University to gain international research experience through the implementation of short-term visits to recognized scientific institutions abroad.
3. The competition is open to doctoral students at the University who are not members of a team established within a university center of excellence.
4. A minimum of one competition per year is planned until 2025, until the funds allocated for this purpose under the IDUB programme have been exhausted.

#### Article 2

1. Within the competition, it is possible to obtain funds to finance a 30-day research internship, hereinafter referred to as "the internship," in a foreign scientific institution.
2. A doctoral student may submit one application for funding of an internship in one edition of the competition.
3. The internship budget covers travel and subsistence costs calculated as lump sums depending on the distance from Toruń or Bydgoszcz respectively to the destination and on the duration of the stay.
4. Travel costs shall be calculated in accordance with the following table:

Distance (km) in straight line from the place of residence to the place of destination	Amount
below 500	PLN 1,040
500 – 999	PLN 2,080
1,000 – 2,999	PLN 3,120
3,000 – 5,999	PLN 4,160

6,000 – 9,000	PLN 5,200
above 9,000	PLN 6,240

5. The lump sum to cover subsistence costs shall be:
  - 1) PLN 13,320 for the internship in an OECD country,
  - 2) PLN 8,340 for the internship in a non-OECD country.
6. Due advances on income tax shall be deducted from the lump sums paid.

### Article 3

1. Competition applications should be sent by the date specified in the call for proposals via an online form available at [www.umk.pl/idub](http://www.umk.pl/idub) a model of which is attached as Annex 1 to this Order.
2. A complete application in English should include:
  - 1) CV with a list of achievements including the applicant's scientific activities;
  - 2) list of publications;
  - 3) scientific plan of the internship;
  - 4) invitation from the institution hosting the doctoral student;
  - 5) promotor's opinion (scientific supervisor's opinion in the case of doctoral students who do not have an open doctoral dissertation procedure) on the relevance of the planned activity for the doctoral student's scientific development and research the doctoral student conducts in connection with the doctoral student's dissertation.
  - 6) description of the results of internships conducted under previous editions of the competition (in the case of persons who completed internships under previous editions of the competition);
  - 7) GDPR statement.
3. By submitting an application, the applicant accepts the terms and conditions of the competition.

### Article 4

1. Applications submitted under the competition shall be assessed by a competition committee composed of directors of doctoral schools at the University headed by the director of the Academia Copernicana Interdisciplinary Doctoral School and a representative of Working Group 2 - Quality education of students and doctoral students under IDUB.
2. Applications which do not meet formal requirements shall not qualify for substantive assessment. The applicant may be called upon to complete the application within a period set by the competition selection committee.
3. The following shall be taken into account in the substantive assessment of applications:
  - 1) the doctoral student's scientific achievements; in the case of persons who completed internships under previous editions of the competition, the assessment of the scientific achievements should take into account the results of these internships (from 0 to 25 points);
  - 2) substantive value of the activities planned under the internship (from 0 to 40 points);
  - 3) rank of the host institution (from 0 to 25 points);
  - 4) opinion of the promotor or supervisor (from 0 to 10 points).

The application assessment form is attached as Annex 2 to this Order.
4. On the basis of the substantive assessment results, the competition selection committee shall draw up three ranking lists (corresponding to the three fields of science assigned to scientific councils established under the IDUB).
5. The decision to award funding shall be taken by the Rector on the basis of the ranking lists submitted after obtaining the opinion of the IDUB coordinating team.
6. Lists of successful applicants shall be published at [www.umk.pl/idub](http://www.umk.pl/idub). The decision and the application assessment form shall be sent to each applicant by e-mail to the address the

applicant provided on the application form.

#### Article 5

1. The planned date of starting the internship cannot be earlier than 2 months after closing the call for proposals.
2. The visit must be implemented within 12 months of the publication date of the list of successful candidates.

#### Article 6

1. The applicant may submit a request for the reconsideration of the Rector's decision on the award of funding within 7 days of its service. The request may be based solely on the grounds of a breach of the competition regulations.
2. The Rector's decision issued after the reconsideration of the request is final.

#### Article 7

A doctoral student who completed an internship funded under the competition is obliged to submit a report on the internship approved by the promotor (scientific supervisor) to the chairperson of the IDUB Coordinating Team and the director of the respective doctoral school or the respective head of doctoral studies within 2 months of the end of the internship.

#### Article 8

1. Queries regarding the competition may be sent to mobilnosci\_ds@umk.pl
2. The administrative support of the competition shall be provided by the IDUB Secretariat.

#### Article 9

1. The order No. 20 of the NCU Rector of 10 February 2022 - Regulations of the competition for the mobility of doctoral students at the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2022, item 42).
2. The order becomes effective as of 17 August 2022.

**R E C T O R**

**Prof. dr hab. Andrzej Sokala**

**Application for the mobility competition for doctoral students  
at the Nicolaus Copernicus University in Toruń**  
under the "Excellence Initiative - Research University" programme

<b>Details of the person submitting the application</b> name, surname, date of birth, doctoral school or faculty, discipline and year of study, telephone number, e-mail address
<b>Project title</b>
<b>Time and place of project implementation</b> Give details of the duration of stay (from DD-MM-YYYY to DD-MM-YYYY) and place (city, country)
<b>Institution where the applicant will do the internship</b> Give details of the university, institution, faculty, department, research team (if applicable)
<b>Membership of an emerging field research team (Emerging Fields)</b> yes <input type="checkbox"/> no <input type="checkbox"/>
<b>Field relevant to the project (tick one)</b>
1. Arts, Humanities & Social Sciences <input type="checkbox"/> <input type="checkbox"/> 2. Physical Sciences & Engineering <input type="checkbox"/> 3. Life Sciences <input type="checkbox"/>
<b>Details of the scientific supervisor/promoter at the NCU</b> Title/degree, name, surname, faculty, unit, position, telephone number, e-mail address

<b>Details of the project supervisor at the foreign institution</b> Title/degree, name, surname, faculty, unit, position, e-mail address
<b>Annexes (in PDF)</b>
1. CV with a list of accomplishments including the applicant's scientific activities (maximum one A4 page);
2. List of applicant's publications;
3. Scientific plan of the internship (maximum one A4 page);
4. Invitation from the institution hosting the doctoral student;
5. Promotor's opinion (scientific supervisor's opinion in the case of doctoral students who do not have an open doctoral thesis procedure) on the relevance of the planned activity for the doctoral student's scientific development and research conducted as part of the doctoral dissertation prepared by the doctoral student;
6. Description of the results of internships conducted under previous editions of the competition (in the case of persons who completed internships under previous editions of the competition)
7. GDPR statement.
<b>Project funding obtained in previous competitions (from the second edition of the competition onwards)</b>
Have funds been obtained in previous competitions? YES <input type="checkbox"/> NO <input type="checkbox"/>
<div style="text-align: right;">           .....  <b>(signature of the applicant)</b> </div>

**Substantive application assessment form in the mobility competition  
for doctoral students at the Nicolaus Copernicus University in Toruń**  
under the 'Excellence Initiative - Research University' programme

Name and surname of the applicant:

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Item	Assessment criterion	Points awarded
1.	Doctoral student's scientific achievements; in the case of internships completed under the previous editions of the competition; the assessment of scientific achievements should take into account the results of these internships (from 0 to 25 points)	
2.	Substantive value of the activities planned under the internship (from 0 to 40 points)	
3.	Rank of the host institution (from 0 to 25 points)	
4.	Promotor's opinion (from 0 to 10 points)	

**Total points:**

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**Substantive assessment:**

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.....  
.....

**Signature of the reviewer:**

Dear Sir / Madam

1. The Nicolaus Copernicus University in Toruń with its registered office at Gagarina 11 will be the administrator of your personal data.
2. The objective of the processing of your personal data is the organisation of the Competition - Mobility of doctoral students.
3. Your personal data shall be processed pursuant to Article 6.1.(f) of Regulation 2106/679 of the European Parliament and of the EU Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and on repealing Directive 95/46/EC (GDPR), i.e. in the legitimate interests including:
  - efficient organisation of the call,
  - deciding on the results of the call and awarding prizes/distinguishments,
  - possibility of establishing contact with the participants of the call.
4. With your consent, your data will also be processed for the purpose of publishing information about the winners, including the consent to use your image. Please note that if you have given your consent, you have the right to withdraw it at any time; however, this will not affect the processing that was carried out before the withdrawal.
5. The personal data provided by you will be kept until the date on which the possibility of pursuing claims in connection with the organization of the call ceases to exist, but no longer than 3 months from the date of deciding on the results of the call.
6. You have the right to request access to your personal data, to rectify, erase or restrict processing of your personal data, as well as the right to object to its processing.
7. Providing your personal data is voluntary, but refusing to provide it or objecting to the processing of your personal data will prevent you from taking part in the call and otherwise has no other effects.
8. You have the right to lodge a complaint with a supervisory authority.
9. Your personal data will not be passed on to other entities.
10. If you wish to contact the University on matters relating to the processing of your personal data, in particular in relation to making a request to exercise your rights, please use the email address: IOD@umk.pl or write to the address: UMK w Toruniu, ul. Gagarina 11, 87-100 Toruń, with the reference 'IOD'.

Having read the above information, I agree to the processing of my personal data by the Nicolaus Copernicus University in Toruń for the purpose of the call .....

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(date and signature)