



LEGAL BULLETIN

NICOLAUS COPERNICUS UNIVERSITY IN TORUŃ

Year 2022; item 43

ORDER No. 21

of the Rector of the Nicolaus Copernicus University in Toruń

of 10 February 2022

Regulations of the "Grants4NCUStudents" competition for research tasks and travels abroad implemented by students and doctoral students of the Nicolaus Copernicus University in Toruń

Pursuant to art. 52.3 of Resolution no. 37 of the NCU Senate of 16 April 2019 - Statutes of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2019, item 120, as amended) in connection with order No. 225 of the NCU Rector of 16 November 2021 - Regulations for the organisation and management principles of the "Excellence Initiative - Research University" programme at the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2021, item 374, as amended)

it is ordered as follows:

§ 1

The "Grants4NCUStudents" competition, hereinafter referred to as the "competition", is organized under the "Excellence Initiative –Research University" (IDUB) programme, in which the Nicolaus Copernicus University in Toruń, hereinafter referred to as the "University", was awarded the status of a Research University by the decision of the Minister of Science and Higher Education.

§ 2

1. The Regulations of the competition shall lay down the rules and procedure for awarding funds for:
 - 1) the implementation by students and doctoral students of research, artistic and conservation projects, the organisation of an individual or group exhibition in renowned cultural centres, hereinafter referred to as the "projects";
 - 2) active participation of students and doctoral students in (international) conferences, competitions or exhibitions abroad, hereinafter referred to as "travels" based on an internal competition.
2. The objective of the competition is to support scientific, artistic and conservation initiatives pursued by students and doctoral students, which are in line with four most important objectives of the University as a research university (4xI@NCU), namely:

internationalization, interdisciplinarity, innovation, and integrity. These shall include in particular:

- 1) preliminary, exploratory, pilot research, queries, purchase of materials;
 - 2) international conference travels related to delivering a paper or presenting a poster;
 - 3) participation in international competitions;
 - 4) organisation of an individual or group exhibition in reputable cultural centres in the country or abroad.
3. The competition shall be organised at least once a year until funds allocated for this purpose under the IDUB programme are exhausted.

§ 3

1. The competition is addressed to:
 - 1) students of the University;
 - 2) Student Scientific Societies at the University;
 - 3) doctoral students of the University (except for doctoral students who are members of the teams under Centres of Excellence).
2. An applicant in the competition may be one person (student, doctoral student) or a team composed of students or doctoral students.
3. A student or a doctoral student may submit one application individually and be a member of one team at the same time.
4. One person, either individually or as a member of a team, may receive funding under the competition more than once during the IDUB programme.
5. Preference will be given to those who, as a result of the implementation of the application, plan to publish:
 - 1) a scientific paper in a prestigious scientific journal;
 - 2) a chapter in a monograph or a monograph from the current list of publishers publishing reviewed scientific monographs;
 - 3) artistic or conservation work.
6. The applicant may apply for the implementation of:
 - 1) project (model form is attached as annex 1 to this order);
 - 2) travel (model form is attached as annex 2 to this order).
7. The maximum funding per research project shall be:
 - 1) PLN 5,000 (five thousand zlotys) for individual applications,
 - 2) PLN 10,000 (ten thousand zlotys) for team applications.
8. The maximum funding of the travel shall be PLN 5,000 (five thousand zlotys) per person.
9. A project that is already funded under another competition may not be entered into this competition (e.g. announced by the National Science Centre, Ministry of Science and Higher Education, National Programme for the Development of Humanities, the National Centre for Research and Development, Foundation for Polish Science or the Polish National Agency for Academic Exchange).

§ 4

1. The project shall have a scientific supervisor.
2. The project supervisor may be an academic teacher who is an employee of the University and holds at least a doctoral degree.
3. The scientific supervisor of an individual project implemented by a doctoral student may be their promotor or scientific supervisor or a person authorised by them.

§ 5

1. Applications for the competition in accordance with Annex 1 or Annex 2 attached to this order shall be sent via a dedicated on-line application form available at www.umk.pl/idub until the date specified in the call for proposals.

2. An application in English should include:
 - 1) relevant form completed in accordance with annex 1 or annex 2;
 - 2) scientific CV of the applicant/applicants;
 - 3) opinion of the project supervisor.
3. If the research planned under the project requires the approval of the Bioethics Committee, this should be provided as soon as it is obtained.
4. Submitted applications shall be evaluated against the formal and subsequently substantive criteria by the Competition Committees established by the Coordinating Team of the IDUB programme for three field groups: (1) Humanities, Social Sciences and the Arts, (2) Exact Sciences, Natural Sciences and Technology, and (3) Life Sciences.
5. Applications that do not meet formal requirements shall not be subject to subsequent substantive evaluation. Applicants may be called upon to complete the application by the deadline set by the Competition Committee.
6. The substantive evaluation of the application shall be based on a scale of 0-100 points:

Evaluation elements	Points
1. Application for research project	
Substantive value	0-55
Innovation	0-20
Cost estimate, eligibility of planned costs	0-15
Scientific or artistic achievement, accomplishments to date and experience of the applicant(s)	0-10
2. Application for exhibition organisation	
Rank of the cultural centre	0-30
Substantive value of the works presented	0-35
Eligibility of the planned costs	0-15
Scientific or artistic achievements, accomplishments to date and experience of the applicant(s)	0-20
3. Application for conference travel	
Rank of the conference and form of active participation (poster/oral presentation)	0-20
Substantive value of the presented results	0-50
Eligibility of the planned costs	0-20
Scientific or artistic achievements, accomplishments to date and experience of the applicant(s)	0-10
4. Application for competition participation	
Rank of the competition	0-50
Eligibility of the planned costs	0-15
Scientific or artistic achievements, accomplishments to date and experience of the applicant(s)	0-35
5. Application for exhibition participation	
Ranga ośrodka kultury	0-30
Merytoryczna wartość prezentowanych prac	0-35
Eligibility of the planned costs	0-15
Scientific or artistic achievements, accomplishments to date and experience of the applicant(s)	0-20

In the case of persons who have received funding in previous editions of the competition, the Competition Commission shall also take into account the results of the previous

project or travel when evaluating achievements.

7. Laureates in the competition shall be selected within each field, in six groups:
 - 1) individual project applications from students;
 - 2) individual project applications from doctoral students;
 - 3) team project applications;
 - 4) individual trip applications from students;
 - 5) individual trip applications from doctoral students;
 - 6) team trip applications.
8. Following the substantive evaluation of applications, a point threshold shall be established within each group entitling to receive funding.
9. Each Competition Committee shall prepare a ranking list of participants in the competition, which it shall submit to the Rector through the chairperson of the IDUB coordinating team.
10. The coordinating team shall give its opinion on the ranking lists submitted by Competition Committees and recommend the laureates of the competition.
11. The Rector shall decide on the result of the competition by way of a decision.
12. The lists of laureates shall be published at www.umk.pl/idub by the date specified in the call. The decision and the evaluation form shall be sent by e-mail to the address indicated in the application form.
13. The laureates of the competition shall receive funding in the form of a grant for its implementation.

§ 6

1. The time limit for the implementation of the project or travel shall be 12 months from the date of authorisation to dispose of the funds for its implementation. The scientific supervisors of the project shall be authorised to dispose of the project funds.
2. The Rector may agree to extend the time limit for the implementation of the project or to change the date of the travel in particularly justified cases.
3. In order to implement the project, the participant is obliged to comply with the procurement procedures in accordance with the applicable Public Procurement Regulations.
4. In order to implement the travel, the participant is obliged to obtain all approvals stipulated in the internal regulations concerning travel abroad made by doctoral students and students of the University.
5. Applications for travels must be accompanied by a document drawn up by the organiser of the event (conference, competition, exhibition, etc.) confirming the applicant's submission or eligibility for active participation.
6. Travel costs shall be accounted for up to the amount granted on the basis of actual costs incurred in accordance with the procedures in place at the University.
7. The project participant is obliged to settle the costs of the travel within 14 days of returning in accordance with the regulations in place at the University.
8. The Competition Committee reserves the right to call upon the authors of submitted research projects (during or after qualification) to discuss specific issues related to the implementation of the project or the travel.

§ 7

1. The applicant may submit a request for the reconsideration of the Rector's decision on the award of funding within 7 days of its service
2. The applicant may request a reconsideration of the Rector's decision submitted in writing (scan of the signed document) to: Grants4NCUStudents@umk.pl no later than within 7 days of receiving the decision.
3. The request may be based solely on the grounds of a breach of the competition regulations.
4. The Rector's decision issued after the reconsideration of the request is final.

§ 8

The following shall be repealed: Order No. 31 of the NCU Rector of 9 February 2021 - Regulations of the "Grants4NCUStudents" competition for research tasks and travels abroad implemented by students and doctoral students of the Nicolaus Copernicus University in Toruń under the "Excellence Initiative - Research University" programme (IDUB) (NCU Legal Bulletin of 2021, item 49).

§ 9

The Order becomes effective as of 10 February 2022.

R E C T O R

Prof. dr hab. Andrzej Sokala

Project proposal for the competition
under the "Excellence Initiative – Research University" programme

Project title				
Number of participants in the project: (excluding scientific supervisor)				
Field relevant to the project (tick one)				
1. Arts, Humanities & Social Sciences 2. Physical Sciences & Engineering 3. Life Sciences <input type="checkbox"/>				
Details of the project supervisor				
Title/degree, name, surname, faculty, unit, position, telephone number, e-mail address				
Details of the project participant - the applicant:				
name, surname, date of birth, faculty, field and year of degree programme, telephone number, e-mail address				
Applicant's membership in emerging fields (EF)				
YES NO				
Details of project participants:				
Item	Name and surname	Date of birth	Faculty, field of study, year	E-mail address

1) Scientific description of the project: objectives, project context in relation to the current state of research, possibly interdisciplinary and integrative nature of the project
(maximum one A4 page)

2) Project innovation

(maximum ½ A4 page)

3) Work plan and cost estimate: list of research activities including their description, costs of implementing each of them and justification of the planned expenditure
(maximum one A4 page)

4) List of up to 10 most important scientific and artistic achievements and activities of the applicant (including e.g. publications, awards, scholarships, conference presentations, participation in research projects, organisation of conferences).

(For team submissions, prepare a list for each member of the team)

5) Expected result of project implementation
(maximum one A4 page)

6) Information on project funding awarded in previous editions of the competition

Did the author(s) of the project receive funding in previous editions of the competition? YES* NO

** if YES, fill in point 6a*

6a) Please provide documented scientific results of the implemented project (publications, manuscripts sent to editors, conference presentations, etc.)

(maximum one A4 page)

.....
(signature of the applicant)

Visit proposal for the competition
Grants4NCUStudents
under the "Excellence Initiative – Research University" programme

<p>The proposal relates to (<i>please select as applicable</i>): Visit to participate in a scientific (international) conference abroad <input type="checkbox"/> Participation in a student competition <input type="checkbox"/> Participation in an exhibition <input type="checkbox"/></p>				
<p>Conference/competition title, place, date</p>				
<p>Number of participants: (<i>for team visits to participate in a competition</i>)</p>				
<p>For visits to participate in a conference or exhibition, tick the planned form of active participation:</p> <p>1. Poster <input type="checkbox"/> 2. Presentation <input type="checkbox"/> 3. Presentation of own works <input type="checkbox"/></p>				
<p>Field relevant to the project (<i>tick one</i>)</p>				
<p>1. Arts, Humanities & Social Sciences <input type="checkbox"/> 2. Physical Sciences & Engineering <input type="checkbox"/> 3. Life Sciences <input type="checkbox"/></p>				
<p>Details of the project supervisor</p>				
<p>Title/degree, name, surname, faculty, unit, position, telephone number, e-mail address</p>				
<p>Details of the project participant – the applicant:</p>				
<p>name, surname, date of birth, faculty, field and year of study, telephone number, e-mail address,</p>				
<p>Membership of the applicant in emerging fields (EF) YES <input type="checkbox"/> NO <input type="checkbox"/></p>				
<p>Details of project participant:</p>				
Item	Name and surname	Date of birth	Faculty, field of study, year	Telephone number/Email address

1) 1) Justification for the selection of the conference/competition/exhibition
(maximum one A4 page)

2) Description of the results/work presented
(maximum one A4 page)

3) Planned expenses
(maximum ½ A4 page)

4) List of up to 10 most important achievements and activities of the applicant (including e.g. publications, awards, scholarships, conference presentations, participation in research projects, organisation of conferences).

(For team submissions, provide a list for each member of the team)

5) Information on project/visit funding awarded in previous editions of the competition

Did the applicant(s) receive funding in previous editions of the competition?

YES* NO

** if YES, fill in point 5a*

5a) Please provide documented scientific results of the implemented project/visit
(publications, manuscripts sent to editors, conference presentations, etc.)

(maximum one A4 page)

.....
(signature of the applicant)
