



LEGAL BULLETIN

NICOLAUS COPERNICUS UNIVERSITY IN TORUŃ

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Order No. 250

by the Rector of Nicolaus Copernicus University in Toruń

of 17 December 2021

**Rules of “Publications” competition for funding of publication costs under the
“Excellence Initiative - Research University” program**

Pursuant to § 52 section 3 of the Resolution No. 37 by the NCU Senate of 16 April 2019 Statute of Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2019, item 120 as amended).

it is provided, as follows:

§ 1

The “Publications” competition, hereinafter referred to as “competition” is organized under the “Excellence Initiative - Research University” programme (*pl IDUB*) in which the Nicolaus Copernicus University in Toruń was awarded the status of a Research University by the decision of the Minister of Science and Higher Education.

§ 2

1. The rules set out the principles and course for funding of publication costs.
2. The purpose of the competition is to enable academics to obtain funding for the costs of publication in prestigious scientific journals and their dissemination in in open access (OA).
3. The announcement of the competition and the call for applications shall be carried out by the head of IDUB 1 working team.
4. Funds allocated for publication financing shall be disbursed in quarterly cycles until the amounts allocated for this purpose in a given quarter are exhausted.

§ 3

1. The call for applications in the competition is carried out in three separate groups, which are formed as follows:
 - 1) members of the University Excellence Centers (UCD);
 - 2) members of Emerging Fields (EF) Research Teams;
 - 3) individuals from outside the teams mentioned in sections 1 and 2, under the limit for balanced development of disciplines at the University.

2. With the approval of the relevant UCD head or the head of Emerging Field research team, it is possible to support the funding of the publication of an academic staff member from outside the UCD or EF within the budget of the UCD or EF. The prerequisite is that the publication is included in the settlement of the priority research field of the respective UCD or EF and meets the conditions specified in § 4 and § 5 of these regulations.

§ 4

1. Funding for publication costs may be allocated for the inclusion of an article in the OA publication system in scientific journals from:
 - 1) Q1 according to *Web of Science* (WoS) in case of funding from the assets allocated for UCD;
 - 2) Q1 and Q2 according to WoS in case of funding from the assets allocated for Emerging Field research teams and for balanced development.
2. The maximum amount of funding for the costs specified in section 1 is set at 15 000,00 PLN, VAT included.
3. In justified cases, the amount indicated in section 2 may be increased, with the prior approval of the head of UCD in the case of funds from the pool of centers of excellence, the head of EF in the case of funds from the pool of emerging research fields, and in other cases the head of the relevant scientific discipline council or the dean in the absence of a scientific discipline council.
4. Funding of publication costs within the framework of the competition is possible only after obtaining a prior positive decision referred to in § 5 section 6.

§ 5

1. A prerequisite for applying for funding for publication costs is the submission of an application, which is attached as Annex 1 to these Rules. The application should be sent using the online form available at www.umk.pl/idub.
2. An application prepared in English should include:
 - 1) full details of the applicant (first and last name, faculty, unit, discipline, telephone number, e-mail address),
 - 2) information on affiliation to a given Excellence Centre or *Emerging fields*;
 - 3) information on the number of applications for funding of publication preparation from the IDUB funds submitted in the last 5 years and the number of published, approved for publication or rejected articles funded from these resources;
 - 4) list of publications from the last 5 years, along with the information about their affiliation to Q1 or Q2, according to WoS;
 - 5) information concerning the publication requested for funding, in particular:
 - a) title of an article,
 - b) authors of publications and their affiliations,
 - c) name of the journal to which the publication is to be submitted, along with its affiliation to Q1, Q2, as well as the Journal Impact Factor,
 - d) justification of the publication's eligibility to qualify to the accomplishments of a particular UCD or EF (in case of applying for funds from UCD or EF),
 - e) the total value of the requested amount of funding for the publication, including VAT,
 - f) full text of the publication to be funded;
 - 6) an opinion by:
 - a) a relevant head of UCD – in case of applying for funds specified in § 3 section 1 item 1,
 - b) a relevant head of an Emerging Field research team- in case of applying for funds specified in § 3 section 1 item 2,

- c) a relevant head of Scientific Council for a Field of Science or the Dean, should there be no Scientific Council, in case when the Applicant requests funding within the limit allocated for balanced development of disciplines at the University, specified in § 3 section 1 item 3.
3. Applications submitted under the competition will be reviewed by a review committee, hereinafter referred to as the "Committee," appointed by the chairman of the IDUB coordinating team.
4. The Committee shall include:
 - 1) a representative of IDUB 1 working team as the head;
 - 2) a representative of the field of Humanities, Social Sciences and Arts;
 - 3) a representative of the field of Natural and Exact Sciences;
 - 4) a representative of the field of Life Sciences;
 - 5) two employees of the University Library.
5. The Committee's opinion shall take into account the analysis of bibliometric parameters relating to the journal to which the publication covered by the application is to be submitted. The indicators that will be taken into account in the evaluation of the application are specified in Annex No. 2 to these Rules.
6. The decision to fund the publication, after receiving the opinion of the Committee, shall be made by the head of the IDUB coordinating team.
7. The applicant shall have the right to request reconsideration of the decision referred to in section 6, submitted within 7 days to the e-mail address: publikacje@umk.pl..

§ 6

1. The prerequisite for accounting for funds received to finance the costs of publication is the following:
 - 1) submitting the publication to a journal in accordance with the declaration made in the application form, which constitutes Annex no. 1 to these Rules;
 - 2) delivering an invoice for including the publication in OA system of publication to IDUB Secretary Office.

§ 7

The order comes into force on 17 December 2021.

R E C T O R

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