



# LEGAL BULLETIN

## NICOLAUS COPERNICUS UNIVERSITY IN TORUŃ

Year 2023; item 270

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**ORDER No. 156**

**by the Rector of the Nicolaus Copernicus University in Toruń**

of 19 July 2023

**Regulations of the student mobility competition  
at the Nicolaus Copernicus University in Toruń  
Student Mobility for InternationAl CoopeRaTion: SMART2**

Pursuant to § 52 section 3 resolution No. 37 of the NCU Senate of 16 April 2019 – Statutes of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2019, item 120, as amended) in connection with order No. 225 by the NCU Rector of 16 November 2021 - Regulations for the organization and management principles of the "Excellence initiative - research university" program at the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2021, item 374, as amended)

**it is provided** as follows:

§ 1

Student mobility competition at the Nicolaus Copernicus University in Toruń "Student Mobility for International Cooperation: **SMART2**, hereinafter referred to as "the competition", is organized under the "Excellence Initiative - Research University" program (IDUB) in which the Nicolaus Copernicus University in Toruń, hereinafter referred to as "the University", was awarded the status of the Research University by the decision of the Minister of Science and Higher Education.

§ 2

1. The objective of the competition is to enable students of the University to carry out internships and placements in foreign universities through additional financial support for Erasmus+ program trips. The financial support is implemented in the form of a student mobility grant, hereinafter referred to as "scholarship".
2. It is additionally possible to gain international research experience through the implementation of an independent research project or participation in the implementation of a research project conducted at an institution during a trip to a foreign university or scientific institution, hereinafter referred to as "the institution".
3. Funds allocated for mobility support under the competition shall be disbursed on a continuous basis until the amounts allocated for this purpose in a given calendar year are exhausted.
4. Participation in the competition does not relieve the applicant from the obligations arising from participation in internships and placements in which the applicant has committed to participate as part of a teaching trip from the Erasmus+ program.
5. The scholarship referred to in paragraph 1 shall be:

- 1) 95 PLN gross per day for departure to countries in Group 1, i.e. Denmark, Finland, Ireland, Iceland, Liechtenstein, Luxembourg, Norway, Sweden, the United Kingdom;
  - 2) 90 PLN gross per day in case of departure to countries from Group 2, i.e. Austria, Belgium, Cyprus, France, Germany, Greece, Italy, Malta, the Netherlands, Portugal and Spain;
  - 3) 85 PLN gross per day for travel to countries in Group 3, i.e. Bulgaria, Croatia, the Czech Republic, Estonia, Hungary, Latvia, Lithuania, Northern Macedonia, Romania, Serbia, Slovakia, Slovenia, Turkey.
6. Subject to section 9, the final amount of the scholarship for the entire period of the internship shall be determined by multiplying the number of days of stay specified by the applicant by the applicable daily rate for the host country referred to in section 5.
  7. In the event of shortening the stay in relation to that declared in the application, the winner shall be obliged to return part of the scholarship in an amount determined in proportion to the shortened time of stay.
  8. The cases referred to in section 7 shall be reported by the laureate to the chairman of the IDUB coordination team within 7 days after returning to the country.
  9. The number of days for which a scholarship may be obtained in one edition of the competition may not exceed 180. For trips lasting more than 180 days, it is possible to apply for additional financial support for the same trip in the next edition of the competition, but the total number of days for which additional financial support for the same trip may be obtained in different editions of the competition may not exceed the total number of days of stay specified by the applicant. The provision of section 7 shall apply accordingly.
  10. The stipend is paid in PLN currency and does not include additional benefits offered to participants by the Erasmus+ program. Income tax will be deducted from the amount of the scholarship obtained in the competition, in accordance with the applicable regulations.

### § 3

1. Applications for the competition, in accordance with the form attached as Annex No. 1 to this Order, shall be sent using the online form provided at [www.umk.pl/idub](http://www.umk.pl/idub) by the date specified in the competition announcement.
2. A competition application should include:
  - 1) CV with a list of accomplishments, including the applicant's academic activity (maximum 1 A4 page);
  - 2) a certificate of the grade point average obtained in the previous academic year, issued by the dean's office of the faculty in which the applicant is studying;
  - 3) a letter of motivation or recommendation from an academic supervisor employed at the University with a justification of how the trip will affect the applicant's academic development (maximum 1 A4 page);
  - 4) GDPR consent statement.
3. If the applicant plans to carry out a research project or participate in research work carried out at the institution to which they are going, the application should also include the following:
  - 1) a description of the independent research project or participation in research work conducted at the institution, detailing the applicant's role in its implementation (maximum 1 A4 page);
  - 2) written consent of the host institution to carry out an independent research project or participate in research work conducted at the institution.
4. In case of obtaining a scholarship within the competition, confirmation of the award of an Erasmus+ scholarship in the form of a financial agreement signed with the University must be delivered to the IDUB Secretary Office within one month from the date of signing the agreement.
5. Applications submitted under the competition shall be evaluated by a competition committee appointed by the IDUB coordination team. The committee is composed of experts

representing each of the three field groups: (1) Arts, Humanities & Social Sciences, (2) Physical Sciences & Engineering and (3) Life Sciences, the coordinator of the Erasmus+ program at the University, and at least one representative of IDUB Work Team No. 2.

6. In the case of formal deficiencies in the application, the applicant shall be called upon to correct them within the time limit set by the selection committee.
7. If the deficiencies are not supplemented within the prescribed period, the application shall be left without consideration.

#### § 4

1. The substantive assessment of applications shall take into account the following:
  - 1) applicant's scientific activity to date (from 0 to 35 points);
  - 2) grade average point from the last year of studies (average grade point multiplied by 5, up to 25 points);
  - 3) Commitment and motivation to scientific work on the basis of the applicant's letter of motivation or a recommendation from a research supervisor employed at the University with a justification of how the trip will affect the applicant's scientific development (from 0 to 10 points);
  - 4) status of the institution:
    - a) Young Universities for the Future of Europe (5 points),
    - b) a partner university of University Excellence Centers (5 points),
    - c) partner University for research teams in emerging fields (5 points);
  - 5) substantive value of the research project (from 0 to 15 points). The Application assessment form is attached as Annex 2 to this order.
2. The competition committee prepares a ranking list of competition applicants, which it submits to the rector through the head of the IDUB coordinating team.
3. The coordinating team reviews the ranking lists submitted by the competition committee and recommends the winners of the competition.
4. The competition shall be decided by the rector by decision.
5. The lists of competition winners shall be announced at [www.umk.pl/idub](http://www.umk.pl/idub) by the date indicated in the announcement. The decision and evaluation sheet are sent by e-mail to the address provided in the application form.
6. The trip that is the subject of the application must take place no later than within 12 months from the announcement of the decision of the competition committee.

#### § 5

1. The applicant may request the Rector's decision to be reconsidered by sending a written request (a scan of the signed document) to [mobilnosci\\_ds@umk.pl](mailto:mobilnosci_ds@umk.pl) no later than 7 days after receiving the decision.
2. The request may be based solely on the grounds of a breach of the competition regulations.
3. The decision of the Rector issued following the request to reconsider the application shall be final.

#### § 6

1. The laureates are obliged to take out insurance at their own expense for the duration of their stay abroad with regard to:
  - a) medical expenses or health insurance,
  - b) personal accident insurance,
  - c) civil liability insurance relevant to the activities performed in connection with the implementation of an independent research project or participation in research work conducted at a foreign institution.
2. Payment of the scholarship shall be conditional on the presentation to the organizers of the competition of a contract concluded with an insurer within the scope referred to in section 1 letters a-c.

#### § 7

1. The person who has been granted financial support under the competition is obliged to submit to the chair of the IDUB coordinating team a report on the completed visit approved by the scientific supervisor employed at the University within 2 months from the date of return.
2. The Organizer is entitled to amend the provisions of these Regulations. The Organizer shall each time inform about any amendments to these Regulations by publishing a new version at [www.umk.pl/www.umk.pl/idub](http://www.umk.pl/www.umk.pl/idub).

§ 8

Order No. 189 by the NCU Rector of 2 December 2022 Regulations of the student mobility competition at the Nicolaus Copernicus University in Toruń Mobility for International Cooperation: SMART2 (NCU Legal Bulletin of 2022 item 314) is hereby revoked.

§ 9

The Order comes into force on 19 July 2023.

**R E C T O R**

**Professor Andrzej Sokala, PhD**

**Application for student mobility competition**

**at the Nicolaus Copernicus University in Toruń**  
Student Mobility for International Cooperation: **SMART2**  
under the "Excellence Initiative - Research University" programme

<b>Details of the person submitting the application</b> name, surname, date of birth, faculty, field and year of degree programme, telephone number, e-mail address
<b>Project title</b>
<b>Time and place of project implementation</b> Give details of the duration of stay (from DD-MM-YYYY to DD-MM-YYYY), number of days of visit abroad and place (city, country)
<b>Research institution where the applicant will do the internship/placement under the Erasmus+ programme</b>
<b>Institution where the applicant will implement the project or participate in an ongoing research project</b> Give details of the university, institution, faculty, department, research team (if applicable)
<b>Field relevant to the project (tick one)</b>
1. Arts, Humanities & Social Sciences 2. Physical Sciences & Engineering 3. Life Sciences
<b>Details of the project supervisor at the NCU</b> Title/degree, name, surname, faculty, unit, position, telephone number, e-mail address

<p><b>Details of the project supervisor at the foreign institution</b>  Title/degree, name, surname, faculty, unit, position, telephone number, e-mail address</p>
<p><b>Annexes</b></p>
<p>1. CV with a list of accomplishments including the applicant's scientific activities (maximum one A4 page);</p>
<p>2. Description of the independent research project or the participation in research work conducted in the institution, including the role of the applicant in its implementation (maximum one A4 page);</p>
<p>3. Certificate confirming the average grade obtained in the previous academic year issued by the Dean's Office of the faculty at which the applicant is studying;</p>
<p>4. Covering letter or a recommendation from a scientific supervisor employed at the University stating how the visit will contribute to the applicant's scientific development (maximum one A4 page);</p>
<p>5. Written consent of the host institution for the implementation of an independent research project or participation in research work conducted at the institution;</p>
<p>6. GDPR statement.</p>
<p><b>Project funding obtained in previous competitions (from the second edition of the competition onwards)</b></p>
<p>Have funds been obtained in previous competitions?  YES <input type="checkbox"/> NO <input type="checkbox"/></p>
<p>.....  <b>(signature of the applicant)</b></p>

**Substantive application assessment form in the student mobility competition  
at the Nicolaus Copernicus University in Toruń  
Student Mobility for International Cooperation: SMART2  
under the "Excellence Initiative - Research University" programme**

Name and surname of the applicant:

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<b>Item</b>	<b>Assessment criterion</b>	<b>Points awarded</b>
1.	Applicant's scientific activity to date (from 0 to 25 points )	
2.	Substantive value of the research project (from 0 to 25 points )	
3.	Grade average point from studies (average grade point multiplied by 5, to 25 points)	
4.	Relevance of the participation in the research project on the scientific development of the applicant (from 0 to 10 points)	
5.	Status of the institution:	
	a. Young Universities for the Future of Europe (5 points)	
	b. partner university for university centres of excellence (5 points)	
	c. partner university for research teams in emerging fields (5 points)	

**Total points:**

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**Substantive assessment:**

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**Signature of the reviewer:**