



LEGAL BULLETIN

NICOLAUS COPERNICUS UNIVERSITY IN TORUŃ

Year 2021; item 180

ORDER No. 120

of the Rector of the Nicolaus Copernicus University in Toruń

of 29 April 2021

Rules of the competition “Grants for European grants” under the "Excellence Initiative - Research University" programme.

Pursuant to art. 52.3 of Resolution No. 37 of the Senate of the Nicolaus Copernicus University in Toruń of 16 April 2019 - the Statutes of the Nicolaus Copernicus University in Toruń (Biuletyn Prawny UMK of 2019, item 120 as amended) in connection with Order No. 229 of the NCU Rector of 2 November 2020 - Regulations for the organization and management of the "Excellence Initiative - Research University" programme at the Nicolaus Copernicus University in Toruń (Biuletyn Prawny UMK of 2020, item 392).

i t i s o r d e r e d as follows:

Article 1

1. The competition is organized at the Nicolaus Copernicus University, hereinafter referred to as the "University", under the “Excellence Initiative –Research University” programme, hereinafter referred to as "IDUB".
2. The aim of the competition is to increase the number of international research grants under the programmes European Research Council, Marie Skłodowska-Curie Actions, or other prestigious programmes, in particular the ones financed by the European Commission through financial support of academic teachers preparing the grants.
3. The support referred to in art.1.2 shall be awarded on the basis of an application for funding the preparation of research grants, hereinafter referred to as “the application”.
4. As a result of the application implementation, the relevant institution shall receive an application for funding a research grant under the programmes European Research Council, Marie Skłodowska-Curie Actions, or other prestigious programmes, in particular the ones financed by the European Commission.

Article 2

1. An application may be submitted by an academic teacher, hereinafter referred to as “the Applicant”, who is employed at the University as the place of primary employment and intends to apply for a research grant under the programmes European Research Council, Marie Skłodowska-Curie Actions, or other prestigious programmes, in particular the ones financed by the European Commission as:
 - 1) coordinator,

- 2) consortium leader,
 - 3) work package leader,
 - 4) independent applicant,
 - 5) representative of the University as an institution obtaining the grant of European Research Council or Marie Skłodowska-Curie Actions Individual Fellowship.
2. In the event of awarding funds for preparing the research grant, the Applicant shall become the project leader and be responsible for its implementation according to the submitted application.
3. Where justified, the Applicant who does not perform any of the functions referred to in art.2.1 may be admitted to participation by the rector.
- . Each application referred to in art. 1.1 shall be approved by the head of the organizational unit, in which the Applicant is employed.

Article 3

1. The competition shall be financed from the IDUB funds.
2. The maximum amount of funding shall be PLN 60 000.
3. The period of funding for activities related to the preparation of the research grant indicated in the application shall not be shorter than 2 months and not longer than 12 months.
4. The implementation of activities referred to in art.2.3 shall start at the earliest on the date of the application submission in the competition.
5. Eligible costs under the competition shall be specified in Catalog of eligible costs, which constitutes Annex 1 to these Rules.
6. The costs incurred within the granted funding shall be considered as eligible in the event of submitting the application for funding the research grant under the programmes European Research Council, Marie Skłodowska-Curie Actions, or other prestigious programmes, in particular the ones financed by the European Commission and positive formal evaluation of the application.
7. The period of costs eligibility shall start 12 months before the submission of the application for funding the research grant under the programmes European Research Council, Marie Skłodowska-Curie Actions, or other prestigious programmes, in particular the ones financed by the European Commission and shall end according to the date of completing activities indicated in the application.
8. The costs incurred due to preparation of the research grant shall be reimbursed under the programme on the basis of the relevant financial documents in accordance with the accounting policy of the University.
9. Funding under the “Grants for European grants” shall be awarded until the funds earmarked for this purpose under the IDUB programme have been exhausted. Where justified, under the rector’s decision, the funds may be transferred between particular accounting periods.

Article 4

1. The call for proposals in the competition shall be continuous.
2. Only one application may be submitted in a given calendar year.
3. Submissions for the competition, in accordance with the template attached as the Annex no. 2 to these Rules, must be sent via a dedicated online form available on <https://www.umk.pl/idub>.
4. The approval of the head of the organizational unit referred to in art. 2.4. shall be attached to the submission.
5. A submission in English must include the following information:

- 1) CV in which the Applicant shall describe their scientific activities; obtained degrees and titles; placements and research grants; membership in scientific societies and organizations;
- 2) list of scientific projects which have been implemented or are being implemented, including information on the source of funding, budgeting, the role of the Applicant in the project (principal investigator or project participant);
- 3) list of 5 most important publications from the last 5 years;
- 4) copies (scans or electronic versions) of three of the publications referred to art.4.5 point 3 considered by the Applicant as their most outstanding achievements;
- 5) project which shall include:
 - a) description of the application for funding the research grant which the Applicant plans to submit under the programmes European Research Council, Marie Skłodowska-Curie Actions, or other prestigious programmes, in particular the ones financed by the European Commission,
 - b) description of activities which the Applicant plans to undertake in order to complete the application for the research grant referred to in point 5a and submit this application under the programmes European Research Council, Marie Skłodowska-Curie Actions, or other prestigious programmes, in particular the ones financed by the European Commission.

Article 5

1. The IDUB Secretariat shall be responsible for administrative management of the competition.
2. Submissions shall be evaluated with regard to their formal aspect by appointed employees of the IDUB Secretariat.
3. Applications that do not meet formal requirements shall not be submitted for further substantive assessment. Where justified, the Applicant may be requested to complete the application within 7 days.
4. Submitted applications shall be evaluated against the substantive criteria by 3 independent external experts appointed by the relevant Scientific Council for Fields of Science (RNDN), in accordance with the Applicant's declaration included in the application. The evaluation team shall provide the assessment within 30 days after submission of a proper application.
5. The substantive assessment on a scale of 0-100 points shall include:
 - 1) assessment of the scientific profile of the Applicant;
 - 2) assessment of the project proposed by the Applicant, which includes:
 - a) assessment of the outline of the project which the Applicant plans to submit under the programmes European Research Council, Marie Skłodowska-Curie Actions, or other prestigious programmes, in particular the ones financed by the European Commission and
 - b) assessment of the activities which the Applicant plans to undertake in order to complete the application and submit it under the programmes European Research Council, Marie Skłodowska-Curie Actions, or other prestigious programmes, in particular the ones financed by the European Commission.
6. The evaluation team shall present the assessment of the application including recommendation and justification for awarding or rejecting the funds for the application to the rector.
7. The decision on the award of funding shall be made by the rector and be final.
8. Decisions on the award of funding along with the application evaluation report shall be delivered by e-mail to the address from which the Applicant's submission to the competition was sent.

9. The decision shall be subject to the motion for reconsideration of the application filed in writing within 7 days from the date of its delivery to idub@umk.pl.
10. The decision following the motion for reconsideration shall be final.

Article 6

1. At the time of receiving funds, the Applicant shall become the project leader and be responsible for the implementation of the activities specified in the application, in accordance with the budget contained and rules specified in these Rules.
2. The IDUB Secretariat shall provide the Department of Research with the entire documentation related to the implementation of the application for the purposes of financial control and verification of eligibility of the costs incurred.
3. The organizational unit in which the project is being implemented shall be responsible for its administrative and financial management.
4. The awarded funds shall be settled within a maximum of 9 months after the completion of the activities indicated in the submission, on the basis of:
 - 1) the report on the implementation of the activities submitted by the Applicant (according to the template available on the website of the project);
 - 2) the document confirming the submission of application for funding the research grant under the programmes European Research Council, Marie Skłodowska-Curie Actions, or other prestigious programmes, in particular the ones financed by the European Commission;
 - 3) the document confirming the positive assessment with regard to the formal aspect of the application for funding the research grant under the programmes European Research Council, Marie Skłodowska-Curie Actions, or other prestigious programmes, in particular the ones financed by the European Commission.
5. The decision on acceptance or rejection of the report shall be made by the rector.
6. The project report shall be accepted and the costs shall be considered as eligible on condition that the Applicant submits a formally proper application for funding the research grant under the programmes European Research Council, Marie Skłodowska-Curie Actions, or other prestigious programmes, in particular the ones financed by the European Commission,
7. In the absence of report acceptance, the costs of the project shall be considered as ineligible and the project – as undone. Thus, any costs shall be paid from the limit of the organizational unit, under which the project has been implemented.

Article 7

The order becomes effective as of 29 April 2021.

RECTOR

prof. dr hab. Andrzej Sokala

**Application form for the competition “Grants for European grants”
under the "Excellence Initiative - Research University" programme**

I. General information about the Applicant

Name and surname:	
NCU organizational unit:	
Telephone number:	
Email:	
Discipline:	1. Arts, Humanities, and Social Sciences <input type="checkbox"/> 2. Exact Sciences, Natural Sciences and Engineering <input type="checkbox"/> 3. Life Sciences <input type="checkbox"/>
List of scientific projects which have been implemented or are being implemented, including information on the source of funding, budgeting, the role of the Applicant in the project (principal investigator or project participant):	
List of 5 most important publications from the last 5 years:	
II. Information about the project:	

Name of the programme under which the Applicant plans to submit an application for funding the research grant (see Regulations art. 1.4)
Role of the Applicant in the planned application for funding the research grant (see Regulations art.2 points 1 and 3)
Description of the application for funding the research grant which the Applicant plans to submit (see Regulation art. 5 points 5 and 5a) <i>(max. 900 words)</i>
Description of activities which the Applicant plans to undertake in order to complete the application for the research grant (see Regulations art. 4 points 5 and 5b)

III. Cost estimate of the application in PLN (see Annex 1)	
Types of expenses:	Requested amount of funding:
TOTAL:	
Date and the Applicant's signature:	

IV. Declarations

I hereby declare that

1. I am familiar with the Regulations of the Competition for Emerging Fields for granting funds towards cooperation development in the international partnership with leading research institutions under the "Excellence Initiative - Research University" programme.
2. Information supplied by me in this application is true. I am aware of criminal liability resulting from Art. 271 of the Penal Code, which pertains to submitting false information under circumstances of legal significance.
3. The planned expenses indicated in this application are not funded from other sources and I do not intend to apply for funding them from other sources

V. Attachments

- research CV (max 3 pages),
- copies (scans or electronic versions) of 3 publications from the list submitted in the application (Application, point I),
- GDPR statement,
- approval of the head of the organizational unit in which the Applicant is employed.

Catalogue of qualified costs under the “Grants for Grants” (PL „Granty na Granty”) competition

The qualified costs under the competition include:

- 1) the costs of creating a concept of and processing a grant application related to:
 - a) conducting a study related to the topic of a project proposal to the European Research Council programs, Marie Skłodowska-Curie Actions or other prestigious programs, especially those funded by the European Commission (third-party services),
 - b) preparation, supplementing or amending a project application (third-party services),
 - c) the applicant's travel or participation in conferences, networking, brokerage or meetings related to the development of the project proposal,
 - d) the organization of meetings of the consortium or project team, if the applicant participates in the development of the project application as Work Package leader;
- 2) salary costs - salary supplements for employees who were involved in the process of developing the international grant application. The cost of salary allowances for all employees involved must be in accordance with the Regulations on the Remuneration of Employees of Nicolaus Copernicus University in Torun. The sum of all salaries planned in the proposal cannot exceed 20% of the budget cost. Salary supplements may be paid after the submission of a grant application to an international institution in the programs of the European Research Council, Marie Skłodowska-Curie Actions or other prestigious programs, especially those financed by the European Commission;
- 3) a shift is allowed between cost categories not exceeding in total 10% of the amounts requested in each category as planned in the application, excluding the salary category. The transfer must be reported to the Science Department. Transfers between cost categories do not increase the awarded funding. The transfers made shall be explained in a report by the project manager.