



# LEGAL BULLETIN

## NICOLAUS COPERNICUS UNIVERSITY IN TORUŃ

Year 2026; item 21

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### ORDER No. 15

by the Rector of Nicolaus Copernicus University in Toruń

from 23rd January 2026.

#### **Rules and regulations of the ‘Grants4NCUStudents’ competition for research projects and trips abroad carried out by students and doctoral students of Nicolaus Copernicus University in Toruń**

Pursuant to Article 52.3 of Resolution No. 37 of the Senate of Nicolaus Copernicus University in Toruń of 16 April 2019 Statute of Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2024, item 10 as amended) in connection with Order No.14 of the Rector of NCU of 22 January 2026. Organisational regulations and rules for managing the ‘Initiative of Excellence – Research University’ programme at Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2026, item 20)

**it is provided** as follows:

#### Article 1

1. The competition is organised at Nicolaus Copernicus University in Toruń, hereinafter referred to as ‘the University’, as part of the ‘Initiative of Excellence – Research University’ programme, hereinafter referred to as ‘IDUB’.
2. The aim of the competition is to support scientific, artistic and conservation initiatives by students and doctoral students. These primarily include:
  - 1) Preliminary, exploratory and pilot research, queries, purchase of materials;
  - 2) Trips to international conferences abroad related to giving a lecture or presenting a poster;
  - 3) Participation in international competitions;
  - 4) Organisation of individual or group exhibitions at renowned cultural centres in Poland or abroad.
3. The competition rules set out the principles and procedure for awarding funds for:
  - 1) The implementation of student and doctoral research, artistic and conservation projects, the organisation of individual or group exhibitions at renowned cultural centres, hereinafter referred to as ‘projects’;
  - 2) Active participation of students and doctoral students in international conferences, competitions or exhibitions, hereinafter referred to as ‘trips’, based on an internal competition.

4. It is permissible to organize a competition for only one of the two initiatives indicated in Article 1.3 (projects or trips).

#### Article 2

1. The competition is intended for:
  - 1) Persons studying at the University;
  - 2) Student Research Groups of the University;
  - 3) Doctoral students of the University.
2. The applicant in the competition may be an individual (a student or a doctoral student) or a team composed of students or doctoral students.
3. In a single edition, a student or doctoral student may submit one individual application and at the same time be a member or leader of one team.
4. During the IDUB program, an individual, either alone or as a member or leader of a team, may receive funding from the competition more than once.
5. The competition gives preference to individuals who, as a result of implementing their application, plan to publish:
  - 1) A research paper in a prestigious academic journal;
  - 2) A chapter in a monograph or a monograph listed in the official register of publishers of peer-reviewed scientific monographs;
  - 3) An artistic or conservation work.
6. The applicant may submit a proposal for the implementation of:
  - 1) A project (the template is provided in Annex No. 1 to the order);
  - 2) A trip (the template is provided in Annex No. 2 to the order);
7. The student or doctoral student status at NCU, as declared in the application, must be maintained until the completion of the project or trip. Any change or loss of status must be reported immediately to the IDUB Program Section. In the event of a change or loss of status, the granted funding will be suspended as of the date of the change or loss, and further implementation and financing of the project or trip will not be possible.
8. The project must have a scientific supervisor.
9. The project supervisor may be an academic teacher employed by the University, holding at least a doctoral degree.
10. The scientific supervisor of an individual project carried out by a doctoral student may be their doctoral advisor, scientific supervisor, or a person authorized by them.

#### Article 3

1. The maximum funding amount for a single research project is:
  - 1) PLN 5,000 (five thousand PLN) for individual applications;
  - 2) PLN 10,000 (ten thousand PLN) for team applications.
2. The maximum funding amount for a trip is PLN 5,000 (five thousand PLN) per person.
3. A project that is already funded from other sources (*e.g.*, under competitions announced by the National Science Centre, the Ministry of Science and Higher Education, the National Programme for the Development of Humanities, the National Centre for Research and Development, the Foundation for Polish Science, or the National Agency for Academic Exchange) may not be submitted to the competition.
4. The funding obtained may not be used for the purchase of fixed assets or intangible assets and legal rights, as defined by the accounting policy applied at the University.

#### Article 4

1. Applications to the competition, in accordance with the template provided in Annex No. 1 or Annex No. 2 to the regulation, must be submitted using the dedicated online form available on the IDUB program website by the deadline indicated in the competition announcement.
2. The application, prepared in English, should include:

- 1) A completed form in accordance with Annex No. 1 or Annex No. 2;
  - 2) The academic CV of the applicant or applicants;
  - 3) The opinion of the project supervisor.
3. If the research planned in the project requires approval from the Bioethics Committee, it must be submitted immediately after it is obtained.
  4. Submission of an application constitutes acceptance of the competition regulations.

#### Article 5

1. Submitted applications are evaluated first in terms of formal requirements and then on substantive grounds by competition committees appointed by the IDUB Coordinating Team in three disciplinary groups:
  - 1) Humanities, social sciences, and arts,
  - 2) Exact, natural, and technical sciences,
  - 3) Life sciences.
2. Applications that do not meet the formal requirements will not be subject to further substantive evaluation. The applicant may be asked to complete the application within a deadline set by the Competition Committee.
3. The substantive evaluation of the application is carried out on a scale of 0–100 points:

Evaluation criteria	Scoring
<b>1. Research project application</b>	
Substantive value	0-55
Innovativeness	0-20
Budget and justification of planned costs	0-15
Academic or artistic achievements, previous accomplishments, and experience of the applicant(s)	0-10
<b>2. Application for organizing an exhibition</b>	
Prestige of the cultural institution	0-30
Substantive value of the works presented	0-35
Justification of planned costs	0-15
Academic or artistic achievements, previous accomplishments, and experience of the applicant(s)	0-20
<b>3. Application for a conference trip</b>	
Prestige of the conference and type of active participation (poster/oral presentation)	0-20
Substantive value of the results presented	0-50
Justification of planned costs	0-20
Academic or artistic achievements, previous accomplishments, and experience of the applicant(s)	0-10
<b>4. Application for participation in a competition</b>	
Prestige of the competition	0-50
Justification of planned costs	0-15
Academic achievements, previous accomplishments, and experience of the applicant(s)	0-35
<b>5. Application for participation in an exhibition</b>	
Prestige of the cultural institution	0-30
Substantive value of the works presented	0-35

Justification of planned costs	0-15
Academic or artistic achievements, previous accomplishments, and experience of the applicant(s)	0-20

In the case of individuals who have received funding in previous editions of the competition, the Competition Committee, when evaluating achievements, also takes into account the outcomes of the previous project or trip.

4. The winners of the competition are selected, within each field, in six groups:
  - 1) Individual applications submitted by students for projects;
  - 2) Individual applications submitted by doctoral students for projects;
  - 3) Team applications for projects;
  - 4) Individual applications submitted by students for conference travel, or participation in an exhibition or competition;
  - 5) Individual applications submitted by doctoral students for conference travel, or participation in an exhibition or competition;
  - 6) Team applications for travel to a competition.
5. After the substantive evaluation of the applications, a score threshold is set within each group that qualifies for funding.
6. Each Competition Committee prepares a ranking list of the participants, which it submits to the Rector through the Chair of the IDUB Coordinating Team.
7. The Coordinating Team reviews the ranking lists submitted by the Competition Committees and recommends the winners of the competition.
8. The competition is decided by the Rector through a formal decision.
9. The lists of competition winners are published on the IDUB program website within the deadline specified in the announcement. The decision and the evaluation sheet are sent by email to the address provided in the application form.
10. The competition winners receive financial support in the form of a grant designated for the implementation of their project.

#### Article 6

1. An appeal for reconsideration of the case may be submitted against the Rector's decision in writing (a scanned signed document) to the address: Grants4NCUStudents@umk.pl, no later than 7 days from the date of receiving the decision. The appeal may be based solely on a breach of the rules of the competition.
2. The Rector's decision, after considering the appeal, is final.

#### Article 7

1. The project or travel must be completed within 6 months from the date of the decision. The project supervisors are authorized to manage the project funds.
2. In particularly justified cases, the Rector may grant approval to extend the project completion deadline or to change the travel date. The extension of the completion deadline or the change of the travel date may be made a maximum of 2 times during the implementation of a single grant.
3. In order to carry out the project, the participant is obliged to follow the procurement procedures in accordance with the University's applicable Public Procurement Regulations.
4. In order to undertake the trip, the participant is required to obtain all approvals stipulated in the internal regulations concerning international trips of the University's doctoral students and students.
5. The application for travel must include a document issued by the event organizer (conference, competition, exhibition, *etc.*) confirming the applicant's registration or qualification for active participation.

6. Travel expenses are reimbursed based on actual costs incurred, in accordance with the regulations in force at the University, up to the amount awarded.
7. The project participant is obliged to settle the travel expenses within 14 days of returning, in accordance with the regulations in force at the University.
8. The grant is settled by submitting a final report to the IDUB Program Section, following the template available on the IDUB website, within two weeks of completing the project or travel. Failure to submit the final report will result in ineligibility to participate in future competitions within the IDUB program.
9. The Competition Committee reserves the right to summon the authors of submitted research projects (either at the qualification stage or after the qualification process) to discuss detailed matters related to the implementation of the project or travel.

#### Article 8

Order No. 21 of the Rector of NCU of February 10, 2022, the 'Grants4NCUStudents' competition regulations for research projects and international travel carried out by students and doctoral students of Nicolaus Copernicus University in Toruń (NCU Legal Bulletin 2022, item 43, as amended), is hereby repealed.

#### Article 9

The order comes into force on January 23, 2026.

**R E C T O R**

**Prof. dr hab. Andrzej Tretyn**