

Xprimer/Workflow:

AGREEMENT No.
implemented as part of the programme
‘Excellence Initiative – Research University’
as part of a competition for visiting professors
at Nicolaus Copernicus University in Toruń

concluded on between:

Nicolaus Copernicus University in Toruń, with its registered office in Toruń, at Gagarina 11, hereinafter referred to as the ‘University’, represented by the Vice-Rector for Research:

with the countersignature of the Bursar:
and

Mr / Ms*

Surname

First name(s) 1. 2.

Date of birth Place of birth

Father’s name Mother’s name

Passport No. / Tax ID

Country of tax residence

Place of residence

.....
(address)

employed at a foreign research institution **

.....
in the position of *: Assistant Professor, Researcher, Associate Professor, Full Professor, Reader or an equivalent position**

a participant in the Visiting Professors Programme at Nicolaus Copernicus University in Toruń, hereinafter referred to as the ‘Visiting Professor’,

the parties agree as follows:

Article 1

1. The University shall provide the Visiting Professor with funds for the implementation of a short-term visit to Nicolaus Copernicus University in Toruń, as specified in the competition application, in the amount of: PLN (*in words: PLN*).
2. The amount referred to in §1, determined as a lump sum, includes:
 - a) travel expenses in the amount of: PLN (*in words: PLN*),
 - b) accommodation and subsistence expenses in the amount of: PLN (*in words: PLN*).

3. The Visiting Professor undertakes to carry out the visit during the period from to

Article 2

The University undertakes to transfer the funds for the implementation of the visit referred to in Article 1 to the Visiting Professor’s bank account:

.....
.....
.....

(the bank’s SWIFT code, IBAN, name of the bank, and the currency of the bank account)

upon fulfilment of the terms of the Agreement, based on the application constituting Annex No. 1 to the Agreement.

Article 3

The Visiting Professor is obliged to fulfil the terms of the Agreement, including:

- 1) carrying out the visit within the specified period and using the allocated funds for the purpose specified in the Agreement,
2) submitting a report on the implementation of the visit (using the form in force on the date of submission, available on the project website: https://idub.umk.pl).

Article 4

The Visiting Professor acknowledges that during their stay in Poland they must have valid insurance. The minimum coverage shall include basic health insurance and accident insurance. The Visiting Professor declares that they have been informed of the necessity to have appropriate insurance to cover medical expenses in Poland and the consequences of accidents. The responsibility for obtaining a European Health Insurance Card (EHIC) or purchasing insurance lies with the Visiting Professor.

Article 5

- 1. The University is the administrator of the Visiting Professor’s personal data provided in this Agreement. The University has appointed a Data Protection Officer, who can be contacted at the e-mail address: iod@umk.pl.
2. The personal data of the Visiting Professor provided in this Agreement will be processed for the purpose of implementing and settling this Agreement, as well as for archival and statistical purposes. Providing this data is voluntary; however, failure to provide it will make it impossible to conclude and execute the Agreement. The legal basis for processing personal data is Article 6(1)(b) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (General Data Protection Regulation – GDPR).
3. The University shall not disclose the Visiting Professor’s personal data to any recipients, except in cases where such an obligation arises from generally applicable law.
4. The University may entrust the processing of the Visiting Professor’s personal data to a third party under a written agreement.

- 5. The Visiting Professor’s personal data will be stored for the duration of this Agreement and its settlement, as well as for the period of document archiving required by generally applicable law or the University’s internal regulations.
- 6. The Visiting Professor has the right to access their personal data, to rectify, delete, or restrict its processing, and to data portability. However, these rights may be limited by specific provisions of law.
- 7. The Visiting Professor has the right to lodge a complaint with the President of the Personal Data Protection Office.
- 8. The University does not engage in automated processing of personal data, including ‘profiling’ within the meaning of the GDPR.

Article 6

Any amendments to the Agreement must be made in writing in the form of an annex, under pain of nullity.

Article 7

Matters not regulated by this Agreement shall be governed by the provisions of Polish law, including the Civil Code.

Article 8

The Agreement has been drawn up in two identical copies, one for each party.

..... / The University / / The Visiting Professor /

..... / Person preparing the Agreement / / Funds Authorizer /

* strike out as appropriate
 ** state the name

APPLICATION FOR THE TRANSFER OF FUNDS

UNDER AGREEMENT No.

**implemented as part of the Programme: ‘Excellence Initiative – Research University’
under the University grants for foreign researchers**

I request the transfer of funds in the amount of PLN (*in words*: PLN
.....)
in the currency of..... to the bank account,
of Mr / Ms (First name and surname)
for the purpose of carrying out the short-term visit referred to in Article 1 of Agreement No.
..... from concluded on between the parties to the
aforementioned Agreement.

Bank transfer details:

Account holder (first name and surname):
Residential address:
IBAN:
BIC (SWIFT):
Name and address of the bank:

Source of funding:

Xprimer / Workflow:

.....

/ Visiting Professor /

I confirm the execution of Agreement No. from

.....

/ Funds Authorizer /